

Dr. Jaylene Bair | Dr. Chris Hopkins

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1D #			
Date:	/	/	

Adult Intake Papenwork

HELLO AND WELCOME TO HARMONY! Who may we thank for referring you / how did you hear about us? ______ Have you served in the military? ☐ No ☐ Yes —— Please fill out the following information completely and to the best of your ability. —— Sign the bottom of each page please. Personal Information DOB: / / First Name: Last Name: Preferred name: SSN: - -Height: ft in Weight: lbs Marital Status: □ S □ M □ D □ W Email: Apt.Unit#:______City/State/Zip: Street Address: Occupation: Gender: ☐ M ☐ F Cell Phone: Name(s)+Age(s) of Children: Name of Spouse: Hobbies: Date of last visit: Who is your primary care physician? Reason for you last doctor visit: Are you receiving care from any other health professionals? \square No \square Yes (if yes please list them by name and specialty) Specialty: Name: Specialty: Name: Specialty: Please note any significant family medical history: Do you have any health concerns for other family members today?

Name: Cell Phone: Relation:

Current Health Conditions
Purpose of this visit: Wellness Care Health Concern Injury or Accident Other:
What is the MAIN symptom/pain/reason you are seeking chiropractic care
▶ What health condition(s) bring you into our office?
Has this problem occurred before? ☐ No ☐ Yes (If yes, when?)
Have you received care/seen other doctors for this problem before? \square No \square Yes (If yes, describe the type of care and whom)
(If yes) How along ago? What were the results of past treatment?
Rate your CURRENT pain/discomfort: /10 When did the problem begin?
Did you do something/did something happen that caused/aggravated the problem? (injury, accident, etc) No Yes (If yes, explain)
The problem is: \square rapidly improving \square improving slowly \square about the same \square gradually worsening \square on and off \square unsure
What makes the problem BETTER?
What makes the problem WORSE?
HOW OFTEN do you experience the problem? ☐ always ☐ often ☐ occasionally ☐ rarely ☐ monthly ☐ weekly ☐ daily (☐AM/☐P
WHEN is the problem at its worst? Morning Mid-day Evening Other
Does the problem RADIATE outward? No Yes (If yes, where?)
Any bowel or bladder problems since this problem began? No Uses (If yes, explain)
Directions: Put an the area(s) that to your pain/symptom(s): How would you describe the problem(s)? Dull ache Deep/boring Numb Pounding Stiff/tight Sharp/stabbing Radiating Tingling Burning Other:
Are there any <u>SECONDARY</u> health concerns you wish to bring to our attention?
Signature:

Outcome Aggegment Tool
Quadruple Visual Apalog Scale (QVAS)

Please put an X on the number that best describes the question being asked.

PROBLEM/CONCERN #1:
1. What is your pain RIGHT NOW? no pain 0 1 2 3 4 5 6 7 8 9 10 worst possible pain 2. What is your TYPICAL or AVERAGE pain? no pain 0 1 2 3 4 5 6 7 8 9 10 worst possible pain 3. What is your pain AT ITS BEST (How close to "0" is your pain at its best)? no pain 0 1 2 3 4 5 6 7 8 9 10 worst possible pain 4. What is your pain level AT ITS WORST (How close to "10" is your pain at its worst)? no pain 0 1 2 3 4 5 6 7 8 9 10 worst possible pain
PROBLEM/CONCERN #2:
1 What is your pain RIGHT NOW? no pain 0 1 2 3 4 5 6 7 8 9 10 worst possible pain 2 What is your TYPICAL or AVERAGE pain? no pain 0 1 2 3 4 5 6 7 8 9 10 worst possible pain 3. What is your pain AT ITS BEST (How close to "0" is your pain at its best)? no pain 0 1 2 3 4 5 6 7 8 9 10 worst possible pain 4. What is your pain level AT ITS WORST (How close to "10" is your pain at its worst)? no pain 0 1 2 3 4 5 6 7 8 9 10 worst possible pain
Signature:

	Chiropractic History			
What would you like to gain from chirop Have you received chiropractic care in th If yes, what is their name(s)?	·	nge 🗆 Overall wellness 🗀 Both		
What is their specialty? Pain Re	lief 🔲 Nutritional 🔲 Physical Therap	y & Rehab 🗆 Subluxation-based 🗀 Other		
If other specialty, specifiy?				
	Chiropractic + Health Lifestyle Go	pals		
What are the health and lifestyle goals u	you to achieve while under chiropractic o	care?		
	PLEASE CHECK ALL THAT APPLY:			
☐ Relieve Pain/ Discomfort ☐ Relieve Muscle Tension ☐ Restore Proper Function ☐ Improve Flexibility/ Mobility ☐ Strengthen Immune System ☐ Improve Posture ☐ Decrease the severity & intensity of ☐ Decrease the frequency of my pain/ ☐ By the end of my corrective chiropro-	problem(s) (how often 1 experiences the	☐ Improve Mood/ Temperament ☐ Improve Focus/ Concentration ☐ Improve Athletic Performance ☐ Restore Emotional Health ☐ Reduce Medication(s) ☐ Quit Unhealthy Habit:		
	Personal Health History			
List any vitamins or supplements that u				
(Please list the names & reason for taking	•			
Name:	Reason:			
Name:	Reason:			
Name: Reason:				
Do you have any genetic disorders or disabilities? No Yes (If yes, explain)				
Help us identify past conditions or proc □ N/A □ Past surgeries □ Child	edures that could be <u>related to your mai</u> thood diseases			
Have you experienced or been diagnos N/A Pain that wakes you up	ed with any of the following? o at night	☐ Heart Attack ☐ Diabetes		

	TRAU	MAS: P	hysical Inj	jury l	History						
How often do you exercise? What type of exercise?	□ No	ne	□ 1-2x/we	ek	□ 3-	-5x/v	veek (□ Dail	у		
How do you normally sleep? How do you normally wake up Do you commute to work? How many hours per day typio	o? 🔲 Refreshed a No 🔲 Yes (<i>If ye</i> s	nd read s, how ma	y 🔲 Stiff any minutes	per da	ay)	outer,	minutes tablet, or ph	none?_		minut	es
List any problems with flexibility (ex. Putting on shoes/socks, etc.):											
What is your typical daily wor			Standing [por 🔲 Ligh				puter Lifting 🔲 D	riving	☐ Ot	her:	
Indicate if you have experienced the following: \(\sum \text{N/A} \) Been unconscious due to an illness or injury \(\sum \text{Fractured a bone} \) \(\sum \text{Serious illnesses, operation, or health emergency} \sum \text{Auto accident} \) \(\text{Explain (include year(s):} \)											
Notable childhood injuries? 🗆	No ☐ Yes(If yes	explain)	·								
Houth or college sports? 🗆 No											
	THOUGHT	S: Emo	tional Str	esses	+ Cha	lleng	ges				
		1 -	- None	2		3 - Mo	derate	4		5 - High	
	Home										
Please rate your	Work										
STRESS for each:	Life										
	Money										
	Health										_
	Family										
Are there other emotional str	TOXINS: (,				xpos	ure				
				1 -	None	2	3 - Modei	rate	4	5 - High	
	Alcohol										
	Water										
Please rate your	Sugar										
CONSUMPTION	Dairy										
for each:	Gluten										
. 0. 000	Processed Food	S									
	Artificial Sweete	ners									
	Sugary Drinks										
	Cigarettes										
Recreation		ugs									
Are you taking any over-the-c	ounter or prescrip	otion me	edications?		10 🗆 ८	les (1	f yes, list whic	th and v	why		
Name:			Reaso	n:							
Name:			Reaso	n:							
Name:			Reaso	n:							
C) Harmony Family Chiropractic C				Sigi	nature:_						

Activities of Daily Living

DIRECTIONS: Assess your ability / lack of ability to complete the following activities.

		<u>CAN</u> COMPLETE		<u>CAN NOT</u> COMPLETE	N/A
Activity	Without Pain or Difficulty	With <i>Minimal</i> Pain or Difficulty	With <i>Significant</i> Pain or Difficulty	Due to Pain	
Bathe/ Shower					
Groom Hair					
Brush Teeth					
Use Toilet					
Get Dressed					
Stand					
Walk					
Sit					
Squat					
Kneel					
Reach Overhead					
Bend Forward					
Turn Left					
Turn Right					
Move from Seated					
to Standing					
Sleep					
Eat					
Go Up/Down Stairs					
Get In/Out of Car					
Drive					
Use Computer					
Focus/Concentrate					
Prepare Food					
Household Chores					
Lift Children					
Carry Bag/Purse					
Run/Hike					
Sexual Activity					
Other:					

Review of Systems + Organ Dysfunction for Self + Family

DIRECTIONS: Check the box(es) that apply to conditions that apply to you or your family members currently suffer from/have suffered from in the past. (Adopted? \square No \square Yes)

Condition	SELF	CHILD	SIBLING	PARENT	GRANDPARENT	
Acid Reflux/ Heartburn/GERD						
ADHD/ADD						
Allergies						
Anxiety						
Arthritis/ Joint Pain						
Asthma/Difficulty Breathing						
Autism Spectrum						
Bed Welting						
Behavioral Problems						
Cancer						
Carpal Tunnel Syndrome						
Chest Pain						
Depression						
Diabetes						
Difficulty Sleeping						
Disc Problems						
Epilepsy						
Fibromyalgia						
Headaches/Migraines						
Hemorrhoids						
High/Low Blood Pressure						
Infertility						
Irritable Bowel Syndrome						
Menstrual Dysfunction						
Mood Changes/ Irritability						
Numbness/Tingling						
Scoliosis						
Sinus Problems						
Swelling of Legs/Feet						
TM]/Jaw Pain						
Tremors						

TERMS OF ACCEPTANCE

Please read the below and if you have any questions, feel free to ask one of our staff members

Harmony Family Chiropractic Notice of Privacy Policy

This office is required to notify you in writing, that by law, we must maintain the privacy and confidentiality of your Personal Health Information. In addition we must provide you with written notice concerning your rights to gain access to your health information, and the potential circumstances under which, by law, or as dictated by our office policy, we are permitted to disclose information about you to a third party without your authorization. Below is a brief summary of these circumstances. If you would like a more detailed explanation, one will be provided to you. In addition, you will find we have placed several copies in report folders labeled 'H1PAA' on tables in the reception. Once you have read this notice, please sign the last page, and return only the signature page (page 2) to our front desk receptionist. Keep this page for your records.

PERMITTED DISCLOSURES:

- 1. Treatment purposes discussion with other health care providers involved in your care.
- 2. Inadvertent disclosures open treating area mean open discussion. If you need to speak privately to the doctor, please let our staff know so we can place you in a private consultation room.
- 3. For payment purposes to obtain payment from your insurance company or any other collateral source.
- 4. For workers compensation purposes to process a claim or aid in investigation.
- 5. Emergency in the event of a medical emergency we may notify a family member.
- 6. For Public health and safety in order to prevent or lessen a serious or eminent threat to the health or safety of a person or general public.
- 7. To Government agencies or Law enforcement to identify or locate a suspect, fugitive, material witness or missing person.
- 8. For military, national security, prisoner and government benefits purposes.
- 9. Deceased persons discussion with coroners and medical examiners in the event of a patient's death.
- 10. Telephone calls or emails and appointment reminders we may call your home and leave messages regarding a missed appointment or apprize you of changes in practice hours or upcoming events.
- 11. Change of ownership- in the event this practice is sold, the new owners would have access to your PHI.

YOUR RIGHTS:

- 1. To receive an accounting of disclosures.
- 2. To receive a paper copy of the comprehensive "Detail" Privacy Notice.
- 3. To request mailings to an address different than residence.
- 4. To request Restrictions on certain uses and disclosures and with whom we release information to, although we are not required to comply. If, however, we agree, the restriction will be in place until written notice of your intent to remove the restriction.
- 5. To inspect your records and receive one copy of your records at no charge, with notice in advance.
- 6. To request amendments to information. However, like restrictions, we are not required to agree to them.
- 7. To obtain one copy of your records at no charge, when timely notice is provided (72 hours). X-rays are original records and you are therefore not entitled to them. The fee for copying your x-rays on a disc is \$15.00. This fee must be paid in advance.

COMPLAINTS:

If you wish to make a formal complaint about how we handle your health information, please call Harmony Family Chiropractic at (919) 234–0505. If Dr. Jaylene Bair and/or Dr. Christopher Hopkins are unavailable, you may make an appointment with our team to see him/her within 72 hours or 3 working days. If you are still not satisfied with the manner in which this office handles your complaint, you can submit a formal complaint to:

DHHS, Office of Civil Rights 200 Independence Ave. SW Room 509F HHH Building Washington DC 20201

If you would like a copy please request one from the front desk

Harmony Family Chiropractic Notice of Privacy Policy (Continued)

I have received a copy of Harmony Family Chiropractic Patient Privacy Notice. I understand my rights as well as the practice's duty to protect my health information, and have conveyed my understanding of these rights and duties to the doctor. I further understand that this office reserves the right to amend this "Notice of Privacy Practice" at a time in the future and will make the new provisions effective for all information that it maintains past and present. I am aware that a more comprehensive version of this "Notice" is available to me and several copies kept in the reception area. At this time, I do not have any questions regarding my rights or any of the information I have received.

Name (Printed):	Date:
Signature:	Date of Birth:
Informed Conse	ent

A patient, in coming to the chiropractic doctor, gives the doctor permission and authority to care for the patient in accordance with the chiropractic tests, diagnosis, and analysis. The chiropractic adjustment or other clinical procedures are usually beneficial and seldom cause any problems. In rare cases, underlying physical defects, deformities or pathologies may render the patient susceptible to injury. The doctor, of course, will not give any treatment or care if he/she is aware that such care may be contraindicated. Again, it is the responsibility of the patient to make it known, or to learn through healthcare procedures what he/she is suffering from: latent pathological defects, illnesses or deformities which would otherwise not come to the attention of the chiropractic physician. The chiropractic doctor provides a specialized, non-duplicating health care service. Your doctor of chiropractic is licensed in a special practice and is available to work with other types of providers in your health care regimen. I understand that if I am accepted as a patient by a physician at Harmony Family Chiropractic, I am authorizing them to proceed with any treatment that they deem necessary. Furthermore, any risk involved, regarding chiropractic treatment, will be explained to me upon my request.

Signature:_____

Authorization for X-ray

X-rays are utilized in the office to help locate and analyze vertebral subluxations. These x-rays are not to be used to investigate for medical pathology. The doctors of Harmony Family Chiropractic do not diagnose or treat medical conditions; however if any abnormalities are found, they will be brought to your attention so that you can seek proper medical advice. By my signature below 1 am acknowledging that the doctor and/or a member of the staff has discussed with me the hazardous effects of ionization to an unborn child, and 1 have conveyed my understanding of the risks associated with exposure to x-rays. After careful consideration 1 therefore, do hereby consent to have the diagnostic x-ray examination the doctor has deemed necessary in my case.

At your request, we will provide you with a copy of your x-rays in our file. The fee for copying your x-rays on a disc is \$15.00. This fee must be paid in advance. Digital x-rays on CD will be available within 72 hours of prepayment on any regular practice hours day. Please note: x-rays are utilized in this office to help locate and analyze vertebral subluxations.

Signature:	
(Females Only) Please check the box that applies to you - To the box	est of my knowledge:
☐ 1 AM NOT pregnant at this time	
☐ 1 AM/believe 1 MAY BE pregnant, therefore 1 DO NOT author	rize Harmony Family Chiropractic to X-ray me at this time.
☐ The first day of my last menstrual cycle was on	(Date)
Signature:	Date:

Authorization for Release of Health Information

I authorize Harmony Family Chiropractic to release all necessary information concerning my health condition to my billing company, insurance company, attorney, and/or adjuster in order to process any claim for reimbursement of charges incurred by me. In addition, I authorize Harmony Family Chiropractic to release any information regarding my health condition to other health care providers involved in my care. This assignment will remain in effect until revoked by me in writing. I agree that a photocopy of this form is to be considered as valid as the original. I confirm that all information I have provided is true and correct to the best of my knowledge. I confirm that I have read and fully understand this agreement and authorize Harmony Family Chiropractic to proceed with chiropractic tests, diagnosis, analysis, and adjustments.

Signature: Date:

Photo and Social Media Consent

We love to have pictures in our office! If you would allow us to have your picture in the office, please sign below.

For valuable consideration, I herby irrevocably consent to and authorize the use and reproduction by Harmony Family Chiropractic, or anyone authorized by Harmony Family Chiropractic, of any and all photographs/videos which were taken of my child, for the purpose of promotional TV, website, social media and/or print as whatsoever, without further compensation to me. All negative and positives, together with the prints shall constitute the property of Harmony Family Chiropractic, solely and completely. Any information voluntarily provided by a patient, including first name, shall also be used in conjunction with the above listed information for the purposes previously mentioned. Confidentially, in regards to any reported conditions, is also waived to the extent of information pertinent to the promotion material only. I authorize Harmony Family Chiropractic, to share this information via their website and their Facebook/social media including Twitter and Instagram, and for use in the office. All other unrelated patient information shall remain private and protected (according to Health Information and Privacy Act laws). Do not sign if you would like for photos not to be taken. Thank you

Signature:	
Orginatal E.	
Cancellation/	Broken Appointment Policy
time for you and other patient abased on your specific needed changes to our	with a defined schedule in which we have allotted specific amounts of needs. With said, we understand that "life" happens and results in
	an appointment. We respectfully request at least 12 hour advanced as much notice as possible ensures that someone else is able to take
• •	rs' notice or an appointment that is not canceled at all in which the ntment. Broken appointments delay the success of your treatment and appointments will result in a \$25.00 office fee.
policies	or you and your family. Again, we look forward to serving your every
chiropractic need!	or god and godi familig. Again, we look forward to serving godi everg
Please initial below that you read and understand the	cancellation and broken appointment policy.
Signature:	
	A MINOR/CHILD, PLEASE FILL OUT AND SIGN BELOW
Writ	ten Consent for Child
Christopher Hopkins and any and all harmony family c evaluations, render chiropractic care and perform chiro	hiropractic staff to perform diagnostic procedures, radiographic practic adjustments to my minor/child. As of this date, I have the legal y minor/child. If my authority to select and authorize care is revoked or opractic.
Guardian Name (Printed):	Date:
Guardian Signature:	Guardian DOB: